



Commercial Mortgages

Leasing & Asset Finance

Vehicle Finance

Supporting the Commercial Finance Broker



National Association
of Commercial Finance
Brokers

Membership Benefits

NACFB Events

AGM & Gala Dinner

The AGM and Gala dinner is the highlight of the Association's calendar. Usually held in November, the Gala Dinner enjoys an attendance of around 500 guests and is always held in a prestigious venue; previous events have been held in such diverse locations as The Natural History Museum, The Emirates Stadium and the Celtic Manor Resort. The evening begins with a champagne reception and the dinner is followed by the industry Awards ceremony – the winners are voted for by NACFB members. In recent years after dinner speakers have included Freddie Trueman, Ronnie Corbett and Sir Geoff Hurst.



Regional workshops

The Association runs a number of Regional Workshops around the country throughout the year. A Regional Workshop takes the format of a seminar: speakers from across the industry are invited to contribute and sponsoring Patrons are invited to make presentations at the event. Presentations focus on industry topics; previous subjects have included money laundering, an introduction to bridging finance, tax and VAT, and a beginner's guide to leasing and asset finance.

Regional workshops also a great opportunity to network with other brokers and representatives from lenders who are Patrons of the Association.

Networking Days

This event has been designed as a kind of informal exhibition – with the emphasis very much on meeting and talking. Unlike larger shows, only NACFB Patrons are allowed to exhibit at the Networking Day and the focus is on commercial finance.

The Networking Day is designed to bring members and Patrons together, in order to offer you the opportunity to expand your horizons and meet lenders and funders you may not have done business with before. You also have the opportunity to meet with fellow brokers from across the UK.



National Association of Commercial Finance Brokers

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Fair Oak Close
Exeter, Devon, EX5 2UX

Tel: 01392 440040 Fax: 01392 363931
Email: admin@nacfb.org.uk
www.nacfb.org.uk



Why join the NACFB?

If you are new to commercial finance and commercial broking, becoming a member of the NACFB can help you on your way. We offer advice and support during the early stages, with business document templates, free legal helpline, fact sheets and training and development events across the UK.

If you are an established broker we can offer you networking opportunities with like-minded members of the industry, help and support with legal and compliance issues, competitive professional indemnity insurance, training and development to help with CPD, and access to over 80 lender Patrons.

Training & Education

Training days



The NACFB runs a number of training events around the UK offering a basic grounding in the commercial finance marketplace. The Introduction to Commercial Finance Training Day covers the basics of putting a deal together along with information on other types of commercial finance, such as short term finance, invoice finance and leasing.

Qualifications

The NACFB, in conjunction with the Institute of Financial Services (ifs), offers two professional qualifications. The Certificate in Commercial Mortgages is open to anyone and acts as an introduction for those new to the industry. The Diploma is a more advanced qualification and only available to NACFB members.

NACFB Publications



NACFB Magazine

The NACFB produces a regular magazine which is circulated to around 1,500 readers. This covers a wide range of topics: what's new in the Association, changes to legislation and introductions to new Patrons. It also features articles for commentators in the industry and offers help and advice.

NACFB Yearbook

Each year the NACFB, in association with The Finance Book, produces a Members' Handbook. The handbook includes the details of every member and Patron of the NACFB and their business specialities. This book contains everything an NACFB broker needs to know about their Association: including a copy of the Code of Practice and details about the services the Association offers; and is designed to be used every day. The handbook is produced every October.



NACFB Website

On the NACFB website you will find copies of our template documents, fact sheets covering many areas of setting up and running your own brokerage, access to the Patron lenders of the NACFB, help with Continuing Professional Development and other areas of training and development. There are also legal and compliance updates, and the latest in news, views and diary dates from the Association as well as the ability to book your places at NACFB events.

Additional benefits for full members

- Access to competitive Professional Indemnity insurance
- Listing on the NACFB website 'Find a Broker' search
- Ability to promote business to other members in NACFB magazine
- Use NACFB logo on members stationery and website

Direct Debit Guarantee

- This Guarantee is offered by all Banks & building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payments dates change (NACFB) will notify you 10 working days in advance of your account being debited or as otherwise agreed.

- If an error is made by (NACFB) or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.



Application to Register as an Associate Member

(Please complete this Application Form, leaving no blanks)

Applicant Company Name:

FSA registration No. if applicable:

Company Registration No.:

Consumer Credit Licence No.:

P.I. Insurance: **YES / NO** (please delete as applicable)

Full Business Address:

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Post Code:

Telephone:

Fax:

Email:

Previous trading addresses in the last 3 years:

.....

.....

PLEASE INDICATE PERCENTAGE SPLIT OF MAIN BUSINESS ACTIVITIES: %

Commercial Mortgages:

Factoring and Invoice Discounting:

Leasing and Asset Finance:

Vehicle Finance:

Buy To Let Mortgages:

Residential Mortgages:

Other (please specify):

NACFB Associate Member Application Form - Part 2

FULL NAMES OF YOUR COMPANY'S PRINCIPALS/DIRECTORS

1. Name:

Date of Birth:

Home Address:

.....

.....

Residential Addresses in last 3 years:

.....

.....

2. Name:

Date of Birth:

Home Address:

.....

.....

Residential Addresses in last 3 years:

.....

.....

Declaration

This section must be completed by all of the Company's Principals

- I/we hereby make application for election as a member of the Association for a period of twelve months.
- I/we declare that the information given above and by each Registered Individual is true to the best of my/our knowledge and belief.
- I confirm that neither I, (nor the applicant business), have at any time in the past five years been, an undischarged bankrupt, been in administration, gone into voluntary or compulsory liquidation, been the subject of a winding up order, or gone into administrative receivership or made arrangements with creditors.
- I confirm that neither I, nor any person involved with the applicant business, have been disqualified under the Directors Disqualification Act 1986, nor have been disqualified, reprimanded or refused membership by any professional or Trade organisation.
- I confirm that neither I, (nor the applicant business), have had a County Court or High Court judgement made against me/us in the past five years.
- I confirm that neither I, nor any person involved with the applicant business, have been subject to any Notices issued by the Financial Services Authority or have been restricted in any activities by the FSA.
- I/we understand that registration as full members will be granted at the absolute discretion of the National Executive, who are under no obligation to give any reason or explanation should membership be declined.
- I/we agree to provide on demand at any time copies of any documents that may be reasonably required to establish my/our suitability as a commercial finance broker(s).
- I/we agree to provide on demand at any time copies of any documents that may be reasonably required to assist in any investigation being carried out by the National Executive.
- **If elected I/we agree to abide by the NACFB Code of Practice as revised from time to time, and acknowledge the terms stated in part; relating to the Data Protection Act 1998.**

*tear off here please



Instruction to your Bank or Building Society to Pay by Direct Debit

Please fill in the whole form using a ball point pen.

Name and postal address of your bank or building society.

To: The Manager

Bank/Building Society

Address:

.....

Postcode:

Name(s) of Account Holder(s)

Bank/Building Society Account Number

Branch Sort Code

Banks or Building Societies may not accept Direct Debit instructions for some types of account

For (NACFB) Official Use Only

This is not part of the instruction to your Bank or Building Society

Originator's Identification Number

Initial Monthly Debit Sum

Reference Number

Instruction to your Bank or Building Society

Please pay (NACFB) Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with (NACFB) and if so, details will be passed electronically to my Bank/Building Society.

Signature(s):

Date:

Please enclose the following:

- Copy of Driving Licence or Passport with one recent utility bill
- Copy of existing Professional Indemnity Certificate
- Copy of Consumer Credit Licence
- Copy of Data Protection registration

ALL PRINCIPALS OF THE COMPANY MUST SIGN THIS DECLARATION

SIGNED:

DATED:

SIGNED:

DATED:

NACFB Associate Member Application Form - Part 3

DATA PROTECTION ACT

- NACFB and its group subsidiaries (NACFB) will keep, securely, and for as long as we are required by law to do so, details we hold about you for the purposes of the effective regulation of the affairs of NACFB.
- In order to process your application we will disclose your details to licensed credit reference agencies and to your Bank, to enable us to search their files in order to process your application for membership (or to update such information from time to time). If you would like details of such agencies please write to us. If false statements are as a consequence revealed we will record this fact.
- Following approval of your application we will circulate (including via the NACFB website) such details we may hold about you to other members of NACFB in order to communicate information, products or services relevant to your membership of NACFB as well as to such third parties as NACFB considers, at its discretion, to be in the best interests of its members and their businesses. If you do **not** wish us to circulate your details for these purposes please tick this box:
- You have the right to apply to NACFB for any personal information we may hold about you. An administrative charge may be made.

PLEASE RETURN THE COMPLETED APPLICATION FORM TO:

NACFB - MEMBERSHIP DEPARTMENT

3 Silverdown Office Park, Fair Oak Close, Exeter, Devon, EX5 2UX

Tel: 01392 440040 Fax: 01392 363931 Email: admin@nacfb.org